



MaineDOT

EA Quality Control Checklist

Draft EA Quality Control Checklist

Project Information	
Project Title:	Team Leader:
Project WIN:	EA Reviewer:

Cover Sheet and Table of Contents			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Includes Cover Sheet and Table of Contents
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The cover sheet includes project name, project limits, NEPA lead agency
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The deadline and location for comments are included on the cover sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	23 U.S.C. 327 MOU assignment language is on cover page of the EA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Table of Contents include list of tables, figures, appendices
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The text of the EA is no more 75 pages
Introduction			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Addresses why the EA is being written
Background			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Background information on the existing infrastructure/asset/etc and surrounding area
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Includes location, length, type of improvements, and any ROW / Easements needed
Purpose and Need for Action			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Purpose and Need Statements
Alternatives			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Discussion of Project Build Alternative(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project No Build Alternative
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Estimated Project Cost Information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identification of Preferred Project Alternative
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project Alternatives Considered but Eliminated from Further Consideration
Environmental Impacts: Natural, Cultural, Social, Economic*			
*Below verify investigation outcomes and project effects are appropriate for each topic			
Natural Resources			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 7 – Federal Endangered Species
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Magnuson-Stevens Fishery Conservation and Management Act (EFH)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	U.S. Fish and Wildlife Coordination Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Migratory Bird Treaty Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Marine Mammal Protection Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bald and Golden Eagle Protection Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wild and Scenic Rivers Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coastal Barrier Resource Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 401 of the Clean Water Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 404 of the Clean Water Act



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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 10 of the Rivers and Harbors Act of 1899
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 9 of the Rivers and Harbors Act of 1899
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coastal Zone Management Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Order 11988 Floodplain Guidance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hazardous Material
Cultural Resources			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 106 of the National Historic Preservation Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Archaeological Resources
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 4(f) of the Department of Transportation Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 6(f) of the Land and Conservation Act
Social and Economic Resources			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Order 12898 Environmental Justice
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Farmland Protection Policy Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clean Air Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Noise
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Residential and Business
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bicycle and Pedestrian
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction and Traffic
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Utilities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Right of way
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cost
Secondary/Cumulative Impacts			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Secondary Impacts
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cumulative Impacts
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indirect Impacts
Coordination and Comments			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Includes agency and public comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Includes MaineDOT responses to those comments
CPD E-File Review			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All template folders and subfiles in the project file
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All applicable documentation in the appropriate project file using the file naming convention
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All final decisions/approval documents saved in the NEPA folder
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All file folders contain complete public records supporting the decisions listed above in the "Environmental Impacts: Natural, Cultural, Social, Economic" section
ProjEx Review			
Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All approval dates are on the permit page in ProjEx
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All appropriate assessment and assessment detail tabs are filled out in ProjEx
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NEPA decision is documented on the permit, assessment, and assessment details tab in ProjEx
Reviewer Comments			



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EA Draft Reviewer: _____	Date: _____
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Final EA Quality Control Document

I have reviewed this Final EA Draft and FONSI and find that it complies with all applicable federal laws, regulations, and Executive Orders

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|--------------------------|---|
| <input type="checkbox"/> | All comments have been adequately addressed and incorporated into the final environmental assessment document |
| <input type="checkbox"/> | All substantive public and agency comments have been adequately addressed and incorporated into the final environmental assessment document |
| <input type="checkbox"/> | All necessary updates have been completed |
| <input type="checkbox"/> | A legal sufficiency review has been completed if an individual Section 4(f) evaluation was completed as part of the EA |

Reviewer:

Date: